

SHRI VISHNU ENGINEERING COLLEGE FOR WOMEN(Autonomous), BHIMAVARAM

The Governing Body of SVECW is assisted by many committees that report to it. these are(a)Academic Council,(b)Board of Studies , (c)Evaluation Committee,(d)Appointments and Performance review committee ,(e)Research committee ,(f)TEQIP-1.1 monitoring Committee,(g)Purchase committee.

	GOVERNANCE SELF-REVIEW QUESTIONS	GRADE	SUPPORTING EVIDENCE	DEVELOPMENT PLAN	EXPECTED DELIVERY TIME FRAME
A	PRIMARY ACCOUNTABILITIES				
A1	Has the Governing Body approved the institutional strategic vision, mission and plan – identifying a clear development path for the institution through its long-term business plans and annual budgetst?	2	<ul style="list-style-type: none"> ✓ The aim of SVECW is to empower women through engineering education and thereby transform society. ✓ With a view to achieving the above vision, the Governing Body (GB) meets thrice annually to deliberate upon the programmes being implemented. ✓ The annual budget is presented and approved by the GB. ✓ The discussions are minuted and placed on institutional website. 	<ul style="list-style-type: none"> ✓ The GB has reviewed and approved the institutional vision, mission, strategic objectives and strategic plan at its meeting held on 26th October 2014. 	
A2	Has the Governing Body ensured the establishment and monitoring of proper, effective and efficient systems of control and accountability to ensure financial sustainability (including financial and operational controls, risk management, clear procedures for managing physical and human resources)?	2	<ul style="list-style-type: none"> ✓ As the institution comes under a not- for-profit category, the college ensures transparency in its financial sustainability. All the purchases of equipment, development of infrastructure etc are taken up according to the norms and procedures set up by the purchase committee. Prior to purchasing the requisite equipment etc., relevant quotations from vendors is taken, justification for it happens at the departmental level, after necessary approvals by Principal, the development/ purchase is carried out. ✓ The development /purchases are controlled by the purchase committee that reports periodically to the 	<ul style="list-style-type: none"> ✓ The College is aiming at having a performance-oriented review process for financial and human resources with inputs from the GB. ✓ To implement ERP for transactions. ✓ Budgets will be approved in GB. 	December 2014

			<p>GB for discuss and approval.</p> <ul style="list-style-type: none"> ✓ The human resources requirement of the college is reviewed and approved by the GB. 		
A3	Is the Governing Body monitoring Institutional performance and Quality assurance arrangements? Are these benchmarked against other Institutions to show that they are Broadly keeping pace with the Institutions they would regard as Their peers or competitors to Ensure and enhance institutional reputation?	3	<ul style="list-style-type: none"> ✓ The GB scrutinizes institutional performance at regular intervals regarding finances, results, placements, appointment etc., ✓ The academic council and other relevant committees aid the GB in the analyses of student input quality, placement measures, faculty performance, Infrastructure, research quality and action plans for improvement. ✓ Benchmarking with other Institutions is planned to implement. 	<ul style="list-style-type: none"> ✓ The College proposes to evolve benchmarks for assessing teaching and Research based on peer review, student feedback, technology-enhanced education initiative, grant income, citations, and journal ranking. 	March 2016
A4	Has the Governing Body Put in place suitable arrangements For monitoring the head Of the institution's performance?	3	<ul style="list-style-type: none"> ✓ The role and responsibility of the head of the institution is in accordance with the UGC and AICTE guide lines. ✓ Presently there is no mechanism to monitor performance of the Head of the Institution on daily basis. 	<ul style="list-style-type: none"> ✓ It is proposed to evolve a monitoring mechanism for assessing the performance of the Head of the Institution based on the quantifiable parameters. 	Dec 2015
B OPENNESS AND TRANSPARENCY IN THE OPERATION OF GOVERNING BODIES					
B1	Does the Governing Body publish annual report on institutional performance?	1	<ul style="list-style-type: none"> ✓ Yes. The annual report of the institution is discussed and published. 	<ul style="list-style-type: none"> ✓ The quality of the annual report will be improved by incorporating the assessment of teaching and research against the benchmarks. 	April 2015
B2	Does the Governing Body maintain, and publicly disclose, a register of Interests of members of its governing body?	3	<ul style="list-style-type: none"> ✓ SVECW is an unaided private institution run in accordance with the UGC and AICTE guide lines. The composition of the GB is directed by these institutions. A register of interest is not maintained as there are no conflicts of interest. 	<ul style="list-style-type: none"> ✓ Every effort will be made to maintain a register of interests of Members of the GB. 	June 2015
B3	Is the Governing Body conducted in An open manner, and does it provide	1	<ul style="list-style-type: none"> ✓ The GB deliberations are minuted and published on the institutional website. 	<ul style="list-style-type: none"> ✓ Efforts will be made to make the system more effective and 	December 2014

	As much information as possible to students, faculty, the general public and potential employers on all aspects of institutional activity related to academic performance, finance and management?		<ul style="list-style-type: none"> ✓ Minutes of GB are available with the Principal. ✓ Relevant information is shared with the departments by the heads of the department. 	transparent.	
C	KEY ATTRIBUTES OF GOVERNING BODIES				
C1	Are the size, skills, competences and experiences of the Governing Body, such that it is able to carry out its primary accountabilities effectively and efficiently, and ensure the confidence of its stakeholders and constituents?	2	<ul style="list-style-type: none"> ✓ The GB has been constituted in accordance with the UGC guide lines. ✓ The GB is composed of the stakeholders – academicians, teacher’s administrators, management and representatives of the society ably discharge the responsibilities entrusted to them. 	<ul style="list-style-type: none"> ✓ The University periodically reviews the composition of the GB and changes are made to give Representation to a wider group of Faculty and external experts. 	Periodically reviewed (Once every Three years)
C2	Are the recruitment processes and procedures for governing body members rigorous and transparent?	2	<ul style="list-style-type: none"> ✓ Nominations to the GB are decided by the Chairman based on the merit and competencies of the members 	<ul style="list-style-type: none"> ✓ A proposal will be placed before the GB to constitute a panel of experts / faculty, which will be forwarded to the University for Consideration. 	Apr 2014
C3	Does the Governing Body have actively Involved independent members and Is the institution free from direct political interference to ensure academic freedom and focus on long-term educational objectives?	2	<ul style="list-style-type: none"> ✓ Members are actively involved in furthering the long time institutional objectives. ✓ The institution is free from any political interference. ✓ No GB members is directly involved in politics. 	<ul style="list-style-type: none"> ✓ A proposal has already been submitted to the University for granting autonomous status to the School within the University system. The autonomous status will bring more academic and administrative freedom. 	Apr 2014
C4	Are the role and responsibilities of the Chair of the Governing body, the Head of the Institution and the Member Secretary serving the governing body clearly stated?	3	<ul style="list-style-type: none"> ✓ The roles and responsibilities statement for SVECW is guided by the university guidelines and the Autonomous college statute of UGC for the 2014-15 batch onwards. 	<ul style="list-style-type: none"> ✓ It is proposed to bring out a document containing the roles and responsibilities of the Chair of the GB, the Head of the Institution and the Member Secretary of the GB. 	December 2014
C5	Does the Governing Body meet regularly? Is there clear evidence that members of the governing body attend regularly and participate actively?	1	<ul style="list-style-type: none"> ✓ Yes, GB meets twice annually as evidenced by the minutes of the meeting. 	<ul style="list-style-type: none"> ✓ It is proposed to increase the frequency of the GB meetings to thrice per year. 	Dec 2013

D EFFECTIVENESS AND PERFORMANCE REVIEW OF THE GOVERNING BODY						
D1	Does the Governing Body keep their effectiveness under regular review and in reviewing its performance, reflect on the performance of the institution as a whole in meeting its long-term strategic objectives and its short-term Indicators of performance/success?	3	<ul style="list-style-type: none"> ✓ GB reflects on the decisions taken. If and when any lacunae are found, the processes are revised. ✓ As is evident by the minutes, the processes have been subject to change depending on the exigencies. ✓ Planned to bring quantitative measures for accountability. 	<ul style="list-style-type: none"> ✓ It is proposed to evolve a formal system for assessing the effectiveness of the GB. 	May 2015	
D2	Does the Governing Body ensure that new members are properly inducted, and existing members receive opportunities for further development as deemed necessary?	3	<ul style="list-style-type: none"> ✓ The new members are briefed by the Chairman on their roles and responsibility. 	<ul style="list-style-type: none"> ✓ It is proposed to conduct an orientation programme for new members of the GB to make them aware of the vision and mission of the Institution and the strategic plan. 	As and when new members are inducted.	
E REGULATORY COMPLIANCE						
E1	Does the Governing Body ensure regulatory compliance and, subject to this, take all final decisions on matters of fundamental concern to the Institution?	2	<ul style="list-style-type: none"> ✓ The GB considers the UGC and AICTE regulations as basic requirement and provides decisions pertaining to fundamental concern like infrastructure, human resources etc.... 	<ul style="list-style-type: none"> ✓ Current practices will be sustained. 		
E2	Does the regulatory compliance include demonstrating compliance with the 'not-for-profit' purpose of Education institutions?	2	<ul style="list-style-type: none"> ✓ yes 	<ul style="list-style-type: none"> ✓ The institution will maintain its 'not--for-profit' moto. 		
E3	Has there been accreditation and/or external quality assurance by a national or professional body? If so, give details: name, status of current Accreditation etc.	2	<ul style="list-style-type: none"> ✓ Every year mandatory disclosure is sent to AICTE and published on the institutional web site. ✓ Admissions are accordance with university rules and regulations. ✓ 66.66% of the UG programs of the institution are accredited by the NBA till 2013 Applied for renewal and awaiting committee's visit. ✓ SVECW has been granted autonomous status by UGC from the academic year 2014-2015 for a period of six years. 	<ul style="list-style-type: none"> ✓ The institution will continue to maintain the practice of obtaining Accreditation from national accreditation and assessment agencies like NBA & NAAC. 		

