



**SHRI VISHNU ENGINEERING COLLEGE FOR WOMEN :: BHIMAVARAM
(AUTONOMOUS)**

SC/ST WELFARE COMMITTEE

Date : 22.07.2020

CIRCULAR

SC/ST welfare committee is going to conduct a meeting at 10.00 A.M. on 27.07.2020 at Placement Cell. In this regard, the members are requesting to attend the meeting without fail.

Agenda:







1. To create awareness about Government and College schemes
2. Decision taken to conduct workshops for enhancing the performance of students
3. Arrange Language classes to improve Communication Skills
4. Conduct a program on personality development
5. Taking care of students' psychological imbalance (mental stability)
6. Any other matter with the permission of the chair

COORDINATOR

SHRI VISHNU ENGINEERING COLLEGE FOR WOMEN::BHIMAVARAM
(Autonomous)

The minutes of meeting of SC/ST WELFARE COMMITTEE held on 27.07.2020

Members Present:

S. No.	Name	Role	Signature
1	Dr. G. Subba Raju	Chairman	
2	Dr. V. Purushotham Raju	Member	
3	Mr. P. Ravi Kumar	Member	
4	Mr. B. Ramu	Member	
5	Mrs. J. Swarna Jyothi	Member	
6	Mrs. R. Lalitha Kumari	Member	<i>R. Lalitha Kumari</i>
7	N. Kareena	Member	<i>N. Kareena</i>
8	I. Sai Deepika	Member	<i>I. Sai Deepika</i>
9	Dr. M. Prema Kumar	Coordinator	

Decisions taken:

The members reviewed the minutes of the previous meeting and necessary actions were taken.

1. To create awareness about Government and College schemes

As various welfare measures are introduced by the Government and also at the College level, awareness is created about those schemes and scholarships to the students by the Cell for maximum benefit.

2. Decision taken to conduct workshops for enhancing the performance of students

Decided to conduct workshops to enhance the performance of students in

- Writing an assignment
- Delivering a presentation in a class
- Public Speaking and Job interviews

To boost up confidence among students and to improve their overall communication skills, it is decided to conduct a workshop on how to write an effective assignment and deliver a presentation. This will help students write assignments and deliver their presentations in the class either through PPT or charts or deliver a topic orally. This will help them conduct debates, GDs, Mock Parliament Sessions, mock Job Interviews and various other activities to make the workshops more lively and interesting.

3. Arrange Language classes to improve Communication Skills

In order to communicate more effectively to achieve one's goals, Communication plays a vital role and students were given training to improve their communication skill through constant practice, encouragement and motivation.

4. Conduct a program on personality development

To boost up the self-esteem with constant encouragement to have faith in oneself, and to help the students develop their positive outlook of life and bringing them closer to like-minded students with similar interests and skill sets so as to attain a charming personality with the aid of Personality Development Program .

5. Taking care of students' psychological imbalance (mental stability)

Students are being taken utmost care regarding their Psychological issues. No one is found in in the state of psychological imbalance. If any student is found in that state of mind, she is counselled instantly and brought to normalcy. An on-campus psychologist was appointed to take care of students' mental health. Psychological disorders are abnormalities of the mind that result in aberrant behaviour that can seriously affect students day-to-day life.

6. Any other matter with the permission of the chair

Nil



COORDINATOR